

The Dr. Margaret-Ann Armour National Conference Grant

APPLICATION FORM

The Dr. Margaret-Ann Armour National Conference Grant has been established to provide funding for non-profit **national conferences and workshops** (both virtual and in-person) that contribute to the advancement and retention of women in STEM in Canada. Please complete this form and submit to the NSERC Chairs for Women in Science and Engineering (CWSE) National Network (email: cwsefsg@gmail.com).

CONTACT INFORMATION

First Name:

Last Name:

University/Organisation:

Address:

Phone #:

Email Address:

DESCRIPTION OF ACTIVITY – CONFERENCE DETAILS

Conference or Workshop Name:

Location:

Start Date:

End Date:

How will your conference or workshop benefit women in STEM in Canada? Please select all that apply:

Activities to enhance women's participation in STEM

Activities that promote women's leadership participation

Activities that complement student education



Please elaborate on these initiatives here and be sure to include how this conference/event aims to contribute to the advancement and retention of women in STEM, the national scope of the event, and how many participants are expected (both male and female):

Please include conference or workshop details (i.e. program, link to website, social media handles, etc.)

How do you or your organization expect to benefit from the activity? What will participants gain?

The proposed budget (including all expenses and other sources of funding) and plan for how grant funds would be used.

Describe how you intend to share the knowledge you will gain from this experience with your peers, partners, stakeholders or the public.

I, _____
(Name of applicant)

have read, understood and will comply with the information presented in this application.

Signature of Applicant

Date

Note:

- All applications must be submitted at intake periods (January 7 to January 15; May 7 to May 15; September 7 to September 15) and at least 8 weeks prior to the event.
- Applications will be reviewed by the National Network of CWSE and all applicants will be notified by email.
- Following the event, approved applicants must request by email the expense reimbursement form, then complete and submit the form along with all pertinent receipts and the approval email. In many cases an invoice may take the place of a reimbursement form.

Receiving funding pursuant to this application does not constitute university sponsorship of this event. The CWSE National Network assumes no liability arising out of or in consequence of the attendance or participation in the event. The personal information requested on this form will be kept confidential and used only for the purpose of the application.